

Movelle Primary School Camping and Excursion Policy

Movelle School Values and Mission Statement:

Respect, Responsibility, Resilience, Learning, Teamwork

Movelle Primary School values continual learning and encourages respect, resilience, teamwork and responsibility in all that we do.

1.PURPOSE

The purpose of School Camps and excursions is to enable students to further their learning and social skills development in a non-school setting. Camps and excursions may have a cultural, environmental or outdoor emphasis and are an important aspect of the educational programs offered at our school.

2. OBJECTIVES

Our camping and excursions program will facilitate the objectives of outdoor education and personal development by providing children with:

2.1 the motivation for learning of academic skills: opportunity for the practical application of knowledge gained in the classroom.

2.2 the opportunity for broadening and enriching the students' academic, physical and social development

2.3 the climate for the development of initiative, teamwork, self- reliance, responsibility and independence

2.4 the occasion for the growth of respect and care for the environment

2.5 the opportunity for staff and students to gain valuable insight in other areas of learning

3.IMPLEMENTATION

3.1 The school will:

- Provide a range of camping and excursion experiences covering outdoor education environmental education, social development, initiative and group building skills, teamwork and a range of cultural and historical understandings.
- Provide a camping experience for all students in Grades 1 to 6, ranging from a sleepover in Grades 1 /2, 3 day camp in Grades 3 /4, 5 day camp in Grades 5 /6.

- Ensure that all camps have full accreditation with the Camping Association of Victoria and offer a full stimulating program with qualified staff. The accommodation should be of good standard and will generally be in lodges or huts fitted with approved smoke alarms.
- Ensure that costs are kept to a reasonable level to ensure maximum participation and give as much notice as possible as to the cost of the camp and allow for deposit and instalment payments. Allow for some financial assistance where deemed appropriate by the principal
- Use only seat belted buses for all travel associated with the camps.
- Follow a two year cycle i.e. 2 high quality camps for Grades 3 /4 and 2 others for Grades 5 /6. This will provide the best range of camping experiences for all students.
- Where full payment has been made for a school camp and a child is unable to attend, a full refund will be made to parents up to one week prior to the camp. If the school is notified in the week prior to camp, all costs associated with the campsite will be reimbursed and a portion of the fee will be withheld to cover transport costs.

3.2 Staff will:

- Evaluate each camp to provide feedback to both camp and the school
- Complete an emergency risk assessment form (Appendix 1) for excursions and camps before attending any camp or excursion. This includes bushfire arrangements
- Communicate with parents a range of information about the camp
- Provide the students with relevant activities both before and after the camp
- Encourage students to display sensitivity, empathy and respect toward all others whilst on camp
- Follow the Movelle School Staff Code of Conduct and exercise appropriate duty of care of the students
- Follow the Movelle Primary School's Student Welfare procedures
- Send home and retain all returned confidential Medical Information and Permission forms(Appendix 2)

3.3.Parents will:

- Ensure that all notices, forms and payments are returned by the due date
- Supply their children with all of the clothing and other items specified in the camp information
- Support the staff in their application of any Student Welfare and Discipline Procedures at camp

3.4 Students will:

- Adhere to the school's Student Code of Conduct and school rules whilst on camps and excursions
- Abide by the specific rules of the camp
- Willingly cooperate with all duties and requirements at camp
- Treat all staff, teachers, parents and camp personnel with respect and show courtesy and manners at all times

EVALUATION

The Policy will be evaluated by teachers and parents by observing whether the objectives of the policy are being met through the school program.

Date reviewed	July 2014
Approved by School Council	August 25 th 2014
School Council President signature & date	
Responsible for Review	Assistant Principal
Review Date	February 2017
References	Victorian Government Schools Policy Advisory Guide